



## Award Application

THE LAURA SOUTHWICK FOUNDATION has been established under the auspices of the Oak Park River Forest Community Foundation to provide small grants in the range of \$300 to \$500 to young people between who are high school freshmen, sophomores or juniors who have shown an interest in the applied or fine arts. The hope is that this support will encourage young people to begin to discover their own style and start to shape their creative aspirations.

### Applicant Information

Name \_\_\_\_\_  
Last First

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

Phone \_\_\_\_\_ Date of Birth \_\_\_\_\_

Email \_\_\_\_\_

Parent/Guardian Name \_\_\_\_\_  
Last First

Are you attending school? If so, name of school \_\_\_\_\_

If in school, year in school \_\_\_\_\_

You may request funds to

- A. cover the cost of fees or tuition to attend classes, workshops or seminars,  
and/or
- B. cover the cost of materials, supplies or books/resources related to the production  
of a product.

Please provide the following information:

A. If you are requesting funds to cover the cost of fees or tuition to attend classes, workshops or seminars, please

- a. Describe the class, workshop or seminar,
- b. Indicate the institution or organization sponsoring the event,
- c. Provide us with the cost of fees/tuition and materials/supplies,
- d. Give the dates, frequency and duration of the event,
- e. Indicate how the event will further your creative goals or aspirations,
- f. If appropriate, provide us with some samples of your previous work.

- B. If you are proposing to produce a product,
- a. Briefly describe the project, including the medium(s) you will use, and why you want to do it,
  - b. If you are requesting funds for a project that is already underway, describe your progress to date and provide us with some sample of the work that has been completed,
  - c. If you are requesting funds for a new project, provide us with some samples of your previous work,
  - d. How much are you requesting and what will you use it for? If the total cost of producing the project is more that you are requesting, what is the total cost? When do you estimate that the product will be completed?

Recipients of awards will be selected by and conditions may be placed upon the recipients by the Oak Park River Forest Community Foundation upon the recommendation of the Selection Committee of the Laura Southwick Foundation.

As a part of the selection process we will invite leading candidates to participate in an informal interview with members of the Selection Committee. The object of this discussion will be to learn a little more about your interests and aspirations. To prepare you might think about these ideas:

1. What is a dream you want to fulfill?
2. Where do you find joy?
3. How do you express yourself?
4. What are some of your goals in life?
5. What steps would you take to accomplish your goals?
6. What is your ideal job?

#### Recommendations

Please provide a recommendation from a teacher and a friend. Have them cover the following topics:

1. What is your relationship to the applicant including how long you have known her/him?
2. If you can, comment on the applicant's creative and/or technical potential.
3. Are you willing to support the applicant by mentoring, connecting her/him to needed resources, or in other ways?

## The Application Process

You may complete the application on-line at our web site, <http://laurasouthwick.org>.

Alternatively, you can download the form from our web site, complete it and either:

mail it to **Foundation**, 328 S. Lombard, Oak Park, Illinois 60302

or

e-mail it to [jbsouthwick@comcast.net](mailto:jbsouthwick@comcast.net)

### **Applications must be received prior to 5:00 p.m. on May 15, 2011.**

The applications will be reviewed and in-person interviews with potential recipients will be conducted by the Selection Committee during late May.

The award recipient(s) will be announced before the end of the 2010-2011 school year.

Applicants selected for an in-person interview/meeting may be notified during May of 2011. When notified, the applicant will be provided with additional information to help prepare for the interview.

Recipients using the award to support the production of a product may be required to provide the foundation with a brief written progress report every six months and to discuss methods of distributing/displaying the product on completion. Recipients will retain all rights to any products resulting from the award. The recipient will be requested to give written permission for the Laura Foundation to display products in specific public places, post them on the foundation's web site, include them in promotional materials created by the Oak Park River Forest Community Foundation and/or the Laura Southwick Foundation, and/or disseminate them in other specific ways.

Recipients using the award to attend classes/workshops/seminars or to purchase books/materials/supplies related to the event may be required to submit bills or receipts to the foundation and to provide the foundation with a brief written summary and evaluation of the content of the experience upon completion. Whenever possible, bills or invoices will be paid directly to the provider of programs and materials by the Oak Park River Forest Community Foundation.